



Research Executive Agency
Marie Curie – Host Driven Actions
COV2
B-1049 Brussels

Your ref	Our ref	Date
	2009/4341-LIGU	15.01.2014

**REGISTERED WITH ACKNOWLEDGEMENT OF RECEIPT or BY COURIER SERVICE
WITH ACKNOWLEDGMENT OF RECEIPT**

Dear Mr Jean-Bernard VEYRET,

Subject: Request for Amendment to grant agreement No. 238405 - Project title "CLARA"

I request on behalf of the consortium to make use of the electronic-only signature and transmission of financial statements and electronic-only transmission of certificates for all future financial statements (Forms C) and certificates (Forms D and E) for the above grant agreement; and therefore to modify the grant agreement as follows:

Article 8 "Communication" of the core grant agreement is replaced by the following:

"1. Any communication or request concerning the *grant agreement* shall identify the *grant agreement* number, the nature and details of the request or communication and be submitted to the following addresses:

For the <i>REA</i> :	Research Executive Agency Marie Curie Actions-Host Driven Actions COV2, B-1049 Brussels Belgium
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For the <i>coordinator</i> :	University of Bergen Division of Research Administration P.O. Box 7800 N-5020 Bergen
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2. Reports and deliverables shall be transmitted to the *REA* according to Article II.4.5

3. For information or documents to be transferred by e-mail, the following addresses shall be used:

Telephone +47 55 58 00 00 postmottak@uib.no Internet www.uib.no Org. no. 874 789 542	Division of Research Administration Telephone +47 55584980 Fax +47 55584991	Postal address PO Box 7800 5020 Bergen	Visiting address Prof. Keyesergt. 8 Bergen	Executive officer Liv-Grethe Gudmundsen +47 55584965
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For the *REA*: <http://ec.europa.eu/research/participants/portal/appmanager/participants/portal>

For the *coordinator*: post@fa.uib.no

4. In case of refusal of the notification or absence of the recipient, the *beneficiary* or the *consortium*, as the case may be, is deemed to have been notified on the date of the latest delivery, if notification to the coordinator has been sent to one of the addresses mentioned in paragraphs 1 and 3 and to their legal representative. Other *beneficiaries* are deemed to have been notified if notification has been sent to the address mentioned in Article 1.1.

5. Any communication or request relating to the processing of personal data (Article II.13) shall be submitted, using the address(es) for the *REA* identified in paragraphs 1 and 3, to the controller responsible for the processing: Head of Unit of Marie curie Host Driven Actions.

Article II.3 "Specific performance obligations of each beneficiary" of the General Conditions Marie Curie Actions (Annex II) is modified as follows:

"Each *beneficiary* shall:

- o) designate a legal entity appointed representative (LEAR) as the authorised person to perform the role and tasks stipulated in its document of appointment. If a LEAR has already been appointed, the beneficiary agrees that the role and tasks of this LEAR are replaced by those stipulated in the document of appointment in force on the date of signature of this amendment."

Point 5 of Article II.4 "Reports and deliverables" of the General Conditions Marie Curie Actions (Annex II) is replaced by the following:

"The *consortium* shall transmit the reports and other deliverables through the *coordinator* to the *REA* using the electronic exchange system set up by the *Commission*. In particular:

- Form C must be transmitted and electronically signed through the electronic exchange system by the authorised person(s) within the *beneficiary's* organisation.
- The certificates on the financial statements and on the methodology must be hand-signed by an authorised person of the auditing entity on paper and the *beneficiary* shall keep the originals according to Article II.21.3. A scanned copy of the certificates shall be transmitted through the electronic exchange system".

Last box of Annex VI - Form C of the grant agreement is replaced by the following:

¹ NOTE: Electronic transmission and signature only for grant agreements signed as of 01 January 2013 or amended in order to use the possibility of an electronic transmission and signature.

I confirm that on the date of submission of the present amendment request all beneficiaries comply with Article II.3 o) above.

These changes take effect from 2013-01-01.

All other provisions of the grant agreement and its annexes shall remain unchanged.

Yours sincerely,

For the coordinator on behalf of all beneficiaries, done at Bergen

Name of the legal entity: Universitetet i Bergen

Name of legal representative: Inger Gjesdahl

Stamp of the organisation (if applicable):



Signature of legal representative: *Inger Gjesdahl*

Date: 2014-01-15

100